

LCBA Meeting Minutes – November 14,2017

Attendees – Vicki Sanderford, Catherine Kenney, Stephanie Langmaid, Barbara Barrington, Hiram Carden, Marianna Carden, Emily Alderman, Theresa Druckenmiller, Katy Harper, Brian Williams

Call to Order at 7:06 by Stephanie Langmaid

President – The by-laws, dated August 2, 2006, are outdated and need to be changed. Changes needed include:

- 1) Remove any reference to First Class mail and change to email.
- 2) Fiscal year stated as January 1st to December 31st should be changed to August 1st to July 31st in order to accurately reflect the school year.
- 3) Changing the by-laws, under the current by-laws, requires an involved process of mailing proxies and ballots as well as a 50% quorum. The change would include allowing the board to change the by-laws to keep them current.
- 4) Change any quorum votes from 50% to 25%. A roster of membership could be obtained from the treasurer or membership chairperson.
- 5) The original by-laws call for regular Friday bi-monthly meeting of members. The change asks for a yearly meeting to be held at the beginning of the May banquet.
- 6) As mentioned previously, change all voting to electronic instead of mail service.
- 7) The current by-laws are vague as to which positions are a part of the Board of Directors. It is proposed to state that clearly and include all positions as board members.
- 8) The current by-laws state that board positions should be voted on by a quorum of members. The proposed timing for this would be at the banquet in May. Any positions remaining open after the banquet can be filled at the discretion of the board.
- 9) The current by-laws call for a meeting of the outgoing board with the incoming board. Realistically, this will not happen. This should be removed from the by-laws.
- 10) The current by-laws state that any expenditure of \$2,500 or more be voted on by the members. With inflation, that number will be raise to \$5,000 or more. An example includes the invoice for uniforms exceeds the \$2,500 level. In order to keep it real, a change from member vote to board vote is also requested.
- 11) The county has asked that we add to the by-laws a statement that would insure that, should LCBA be dissolved, all assets would remain at Lassiter High School.
- 12) The county has also asked that we include the need for double signature on checks. It was decided that, at this time, that is not necessary. Emily Alderman will open the bank statement when it arrives to Lassiter to verify funds.
- 13) The current by-laws are unclear as to who is considered a member. Suggestions included everything from only families that have financially supported LCBA with membership (since there is no specified amount is included for membership- could be as little as \$5) to all chorus students and family memberships. This was tabled to the January meeting.

Stephanie asked that all board members carefully read over the by-laws by the meeting in January to second guess anything we have neglected to discuss at this meeting.

Vice-President – nothing to report

Secretary – nothing to report

Treasurer- balance on hand \$41,144.96 - All accounts are current.

Banquet – Theresa has met with the representative of the banquet facility. She will verify that the damage deposit of \$250 will rollover from last year. She recommends that we use a local establishment, such as Lucia's, to cater the banquet. She is deciding on a silver/gold or black/white theme with sheet music, balloons and flowers for the tables. Ideas are on Pinterest.

Concert Volunteer Coordinator -It was called to our attention, by parents as well as older chorus members, that the 9th grade girls were particularly inappropriate with chattiness as well as texting. Dr. Williams asked that more chaperones be assigned to that group. The water cooler was out of water early in the evening. We have been asked to provide 2 coolers. Vicki will bring the second.

Photographer – Last year's pictures have been framed and are ready to be hung. NOTE: Formal pictures will be taken before the holiday concert.

Webmaster – Hiram is working to resolve recovery issue for board member emails.

Programs – nothing to report

Spirit Wear – Polos will arrive Thursday or Friday. Spirit Wear is now open for spirit wear orders including the musical note Santa hat shirts. A remind text will be sent. Some paper "catalogs" will be made available. The deadline is November 14th.

Cheryl Rogers was unable to attend the meeting. However, she sent word that the collection for Second Winds will be open through the concert. She will make an announcement at the concert as to the availability to contribute.

Dr. Williams – Thank you to Stephanie for going through and making suggestions as to updating the by-laws.

Next meeting – January 9th at 7:00 pm in the Chorus Room

Meeting adjourned at 7:56